



## **Executive Committee Meeting**

**May 30, 2025**

**8:30 - 9:00 a.m.**

[Virtual Meeting](#)

### **Meeting Minutes**

**I. Welcome**

Chairman Scott Johnson

**II. Report: Executive Committee Rules and Procedures**

Scott Johnson

- A set of Policies and Procedures for the Executive Committee has been developed by Chair Scott Johnson and Irene Munn.
- Stan DeJarnett and Sarah Richards have also reviewed the new policies.
- The draft will be available for review by May 30, 2025, with a vote for approval scheduled for June 13, 2025.

**III. Report: FY26 Budget Appropriations for Council and Literacy Initiatives**

Jackie Lundburg and Irene Munn

- Overview of FY26 budget allocations for literacy initiatives, including specific amounts and recipient agencies.
- Legislative intent language was quoted directly from the bill for clarity.
- Emphasized the Council's role in staying informed about other statewide literacy efforts.
- All funding decisions and Council activities will be aligned with the State Literacy Plan.

**IV. Report: Literacy Coach Coordinator Selection and Committee Recommendations**

Sarah Richards

- Interview Panel Members: Debbie Alexander, Lindee Morgan, Amy Denty, Andri Pilgrim, Kathy Mathews, and Sarah Richards.
- Application screening and virtual interviews have been completed; six applicants were interviewed, and four have been invited for in-person interviews on June 2, 2025.
- In-person candidates will present a performance task, including a data-informed written proposal, and a strategy for team collaboration and literacy improvement.
- The final candidate will be presented at the June 13 Executive Committee meeting.

- Discussion of the Literacy Coach Coordination Committee will also take place at that meeting.

V. Adjourn

**Upcoming Council Dates**

- Executive Committee Meeting - June 13, 8:30 a.m.  
Vote required
  - Literacy Coach Coordinating Committee membership
  - Council personnel and operations budget approval
- Full Council Meeting, Dalton State College, July 22